



Profile – Teaching Assistant (Level 3)

Job Title:	Teaching Assistant Part Time; 30 hours per week
Grade:	SCP 6
Location:	John Ruskin School, Coniston, LA21 8EW
Responsible to:	Learning Support Manager & SENDCo
Staff responsible for:	None
Job Purpose:	
<p>To work collaboratively with other staff to raise the learning and attainment of pupils whilst also promoting their independence, self-esteem and social inclusion. To give assistance to pupils so that they can access the curriculum, participate in learning and experience a sense of achievement.</p>	
Main Responsibilities:	
<ol style="list-style-type: none"> 1. Implement informed and efficient learning activities/teaching programmes, adopting relevant strategies to support the work of the teacher and increase achievement of pupils particularly those with special education needs and disabilities. 2. Contribute to effective assessment and planning by supporting the monitoring, recording and reporting of pupil performance and progress as appropriate to the level of the role. 3. Communicate effectively and sensitively with pupils, adapting to their needs and supporting their learning, whilst providing feedback in relation to attainment and progress under the guidance of the teacher. 4. Support pupils' social, emotional and physical wellbeing, reporting concerns to the appropriate person. 5. Promote, support and facilitate inclusion by encouraging participation of all pupils in learning and extracurricular activities. 6. Maintain a stimulating and safe learning environment by organising and managing physical teaching space and resources. 7. Communicate knowledge and understanding of pupils to other school staff and education, health and social care professionals, so that informed decision making can take place on intervention and provision. 	



8. Accountable for creating and maintaining Student Passports for an identified number of students with Educational, Health and Care Plans, designed to inform adaptive teaching practice.
9. Use effective behaviour management strategies consistently in line with the school's policy and procedures.
10. Undertake all relevant training as required for the role, this includes training to be able to deliver phonics strategies if required.

Additional Responsibilities:

1. Recognise and respect the role and contribution of other professionals, parents and carers by liaising effectively and working in partnership with them.
2. Having proper and professional regard for the ethos, policies and practices of the school in which they work as professional members of staff.
3. Having regard for the need to safeguard pupils' well-being by following relevant statutory guidance along with school policies and practice.
4. Have proper and professional regard for the school policies and practice relating to confidentiality.

In addition, you will be expected to carry out other duties as directed that may reasonably be required, in line with your main duties.

Safeguarding:

John Ruskin School is committed to safeguarding and the promotion of wellbeing for all children. The successful candidate will be subject to an Enhanced DBS Check and all relevant pre-recruitment checks.